

Provide to Beaches Title at the beginning of process:

1. Name, email address, and phone number of Seller's Real Estate Agent.
2. Name, email address, and phone number of Buyer's Real Estate Agent.
3. Name, email address, and phone number of Lender on new loan.
4. Seller or Buyer to provide a fully executed Purchase/Sales Contract.
5. Seller or Borrower (in refinance) to provide copy of existing Owner's Title Policy.
6. Seller or Borrower (in refinance) to provide copy old Survey.
7. Seller or borrower (if refinance) to provide written authorization for Beaches Title Services to obtain a payoff from any holder of existing liens.
8. Seller or Borrower (if refinance) to provide any documentation regarding any pending or dismissed court matters relating to the property, including divorces, judgment liens, etc.
9. Seller or Borrower (if refinance) to provide the most current homeowner's association information (if applicable).